

**Criminal Justice Coordinating Council/NORIS
Request for Criminal/Traffic History**

Type of Record Requested:

Local Northwest Ohio \$8
 BCI State of Ohio \$37
 FBI United State \$39
 FBI/BCI Federal and State \$61

Name and Address for results to be mailed to:

Date of Request		Name (Last, First, Middle)			
Address			City	State	Zip
Maiden Name/Other Names Used		Date of Birth (MM/DD/YY)		Social Security Number	
Race	Sex	Height	Weight	Eye Color	Hair Color

Reason for Background Check: _____

Direct Copy: (Circle One)

- | | |
|--|--|
| *BMV Dealer Licensing | *Ohio Dept. of Education |
| *BMV Deputy Registrar | *Ohio Dept. of Public Safety/PISG |
| *Child Care Ctr/Type A-ODJFS | *Ohio Dept. of Insurance |
| *Dietetic Board | *Ohio Dept. of Liquor Control |
| *Lottery Commission | *Construction Board |
| *Ohio Racing Commission | *Occupation or Physical Therapy, Athletic Training |
| *OPOTA (Ohio Peace Officer Training Academy) | *Ohio Board of Pharmacy |
| *Ohio Board of Nursing | *Ohio Medical Board |
| *Respiratory Care Board | *Orthotics Board |
| *Social Work Board | |

I hereby request the Criminal Justice Coordinating Council/NORIS to release ANY and ALL information concerning the listed subject's criminal/traffic records. I understand such information may include any CONVICTIONS, PRIOR ARRESTS, CHARGES CLEARED AND/OR PENDING WITHIN ANY JURISDICTION KNOWN TO THE CRIMINAL JUSTICE COORDINATING COUNCIL/NORIS. The Criminal Justice Coordinating Council/NORIS is not responsible for any subsequent release of this information once it has been provided to the listed person, agency or company.

Name of Company (Printed)	Requestor's Signature
Name (Printed)	Signature
Phone Number	Date

INSTRUCTIONS

To obtain criminal/traffic record information, **this form must be completed in its entirety.**
 Submit this copy along with a money order, or cashier's check to:

**Criminal Justice Coordinating Council (CJCC)
 NORIS DIVISION
 One Government Center, Suite 1720
 Toledo, OH 43604
 567-200-6839
 Fax 567-200-6858**

We will not accept cash with mail in requests. DO NOT SEND CASH THROUGH THE MAIL.
Cash payments or credit card payments can be made in person. Hours for walk-in requests are: Monday – Friday 8:15a.m.-4:30p.m.
(closed from 12-12:30 for lunch). The office is closed weekends and on all major holidays. NO REFUNDS.