

Position: Entry Level Programmer
Status: Full-time \ On-site
Salary Range: \$50,000.00 to \$60,000.00

Department: NORIS
Supervisor: NORIS Director

Job Posting
07/07/2025

Agency

The Criminal Justice Coordinating Council or CJCC is a government funded agency established as an entity under ORC 167.01-08 and 181.54 (subsequently amended to 5502.64) to provide planning, analysis, training, information management and technical assistance in Toledo, OH, Lucas County. The Northwest Ohio Regional Information System or NORIS is a division within the CJCC that provides information management and technology to said entities.

Position Description

NORIS is searching for an entry level programmer to assist in the development and maintenance of the various applications that the criminal justice agencies in Northwest Ohio rely on to complete their jobs 24x7. The goal of NORIS is to ensure that our criminal justice applications are streamlined and efficient for our contract agencies staff allowing them to focus on their essential criminal justice tasks.

Developer – Entry Level Responsibilities and Expectations

- Analyze NORIS applications and specifications to gain an understanding of the applications functionality and coding requirements.
- Collaborate with Senior Developers and team members to assist in development of new coding requests and maintenance of existing applications.
- Analyze and debug end-user trouble reports resulting in a solution and coding implementation along with documentation detailing resolution.
- Perform in-depth testing and documentation of all coding implementations prior to production deployment.
- Provide regular updates to project manager on progress and time estimate completions of assigned projects.
- Advance professional development through training and educational opportunities; professional publications and an overall inquisitiveness to expand your knowledge base.

Qualifications and Skills

- Associates Degree or higher in Computer Programming or Computer Science Engineering
- In-depth understanding of software/programming fundamentals
- Basic understanding of databases and operating systems
- Ability and willingness to learn new and different software platforms and/or technologies quickly
- High attention to detail
- Persistent and creative problem solver
- Ability to follow instructions and work in a team environment
- Excellent written and verbal communication and interpersonal skills.
- Ability to communicate in business terms with stakeholders.

Benefits

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- Medical, vision, dental, life
- Retirement: Ohio Public Employees Retirement System.
- 14 paid holidays
- Paid vacation and sick leave.